




# OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEM POLICY

POLICY 037

THE ENGLISH WAY

COMPREHENSIVE CULTURE  
OF EXCELLENCE

EFFECTIVE GOVERNANCE  
AND FINANCIAL SUSTAINABILITY

 <b>Fundación Educativa de Inglaterra</b>	<b>OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEM POLICY</b>	<b>Code:</b> PLT – 037 – E	<small>Nit 860.023.814-8 No responsable de IVA - ICA 7x1000 Calle 170 Nº 15-68 Tel (571) 676 7700 - Fax (571) 671 1318</small>
		<b>Version:</b> 05, 15/07/2020	
		<b>First version:</b> 01/09/2016	
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## 1. COMMITMENTS

The Fundación Educativa de Inglaterra is committed to the development and leadership of the Occupational Health and Safety Management System (OHSMS) within a model of prevention and continual improvement that includes as well the objectives established in the strategic planning: Comprehensive Culture of Excellence, Committed Community “The English Way” and Effective Governance and Financial Sustainability. This Occupational Health and Safety Management System is based on the following commitments:

- To be promoters of the occupational safety and health of staff, students, contractors, visitors, among others, with the aim of reducing the occurrence of occupational accidents and diseases.
- To comply with the legal requirements in regard to occupational safety and health as well as to the environment and to matters of other nature that the Foundation identifies, implements and that it is obliged in accordance with the Occupational Health and Safety Management System and the environment.
- To implement the regulations determined for the management of the assessed risks, based on the continuous identification, prioritisation and intervention of the hazards linked to the activities carried out in the Foundation.
- To allocate adequate financial, technical and human resources to develop the activities related to the environment and the Occupational Health and Safety Management System of the Foundation.
- To promote working environments at all levels of the Foundation through the practice of the institutional values, avoiding factors for workplace harassment.
- To support the conservation of the environment, based on training, environmental programmes, and on raising awareness amongst the staff so that they have proper management of natural resources.
- To protect and maintain in optimal conditions the assets and physical infrastructure of the Fundación Educativa de Inglaterra.
- To comply with other policies established by the Foundation within the framework of the Occupational Health and Safety Management System as well as the environment.

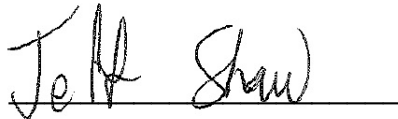
## 2. Revisions

VERSION		DATE			TRACEABILITY
1	01	09	2016	• New policy	
3	23	01	2017	• The signature of the new Administrative and Financial Director, Juan Pablo Rodríguez, was included.	
4	08	05	2019	• The signature of the new Headmaster - Rector, Mr. Jeff Shaw, was included.	

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5	15	07	2020	<ul style="list-style-type: none"> <li>• The <i>Headmaster and Rector</i> position was updated to <i>Head of School and Rector</i>.</li> <li>• The name and position of the Administrative and Financial Director was deleted.</li> <li>• Words were changed to express more detail in the commitments section due to the nonconformities evidenced during the Occupational Health and Safety Management System (OHSMS) audit.</li> <li>• Adjustments made to meet the minimum standards required within the OHSMS.</li> <li>• The Revisions section was included.</li> <li>• The strategic objectives were included.</li> <li>• The date when Mr. Shaw signed the policy was included.</li> </ul>	

### 3. Approval

This policy was prepared by the Human Resources Department and approved by the Head of School and Rector. It was issued in Bogotá D.C. on July 15<sup>th</sup>, 2020 and it came into effect once it was approved.



**JEFFREY NIGEL SHAW**  
Head of School and Rector